



**Minutes
ANNUAL GENERAL MEETING
28th July 2023 at 6pm**

1 Meeting Opened 6pm

Attendance

1.1 Attendance

Voting Members

Denise Duncan, Heather Freeman, Amanda Collins, Kristian Collins, Chris Neaves, Steven Fry, Ross Ranson, Wade Krawczyk, Rhonda Pilgrim, Kevin Nettleton, Gary Carthew, Trevor Neaves, Neil Robertson, Mike Smith, Brant Edwards, Josh Drummond, Geoff Neaves, Nathan Bell, Jenaya Bell, James Duncan, Sarah Woodland, Alex Antonow, Jill Thompson, Neville Sharpe, Karen Edwards.

Non-Voting Members

Lee Brightwell, Madeline Neaves, Joseph Viola- Tionson, Katherine Fry, Laura Krawczyk, Brooke Edwards, Emily Bingham.

1.2 Apologies

Tony Snelling, Jim Smith, Graham Cole, David Barton, Kate Neaves, Mark Woodland, Joel Drummond, Damian Kiely, David Brightwell, Terry Freeman, Cate Devenish, Sarah Hindley, Paul Smaniotto, Karen Smaniotto, Daniel Atkinson, Chloe Murphy.

1.3 Guests/Visitors

NIL

President Denise Duncan welcomed and thanked everyone for attending the meeting.

2 General Business

Acceptance of Last Year's 2020/2021 AGM Meeting Minutes – for adoption as circulated.

2.1 Business Arising

Accepted: Joshua Drummond

Seconded: Jenaya Bell

3 Annual Report

3.1 Presentation of the Annual Report

President Denise Duncan briefly touched on the Board of Management's plan on a page and how they collectively use this to set and achieve specific goals. Denise also showed the members present the goals set out by SLSWA and how our club has met the majority of these, which should be applauded.

Denise spoke of our success this season, the club placing 3rd for SLSWA Lavan Club of the Year and taking out Patrol Club of the year. The club also received a local community award for Best Sporting Event held in our region. These great achievements are all thanks to our members.



CITY OF BUNBURY SURF LIFE SAVING CLUB INC

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Email: surfclub@bunburyslsc.com.au Website: www.bunburyslsc.com.au

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Education had a great year and achieved many awards, growing our club outside of the yellow flags and within the community. Denise acknowledged top patrolling members and congratulated them all and spoke of our success as Patrol Club of the Year. Our Surf sports team took out the SLSWA Country Club Championship and the club had members be selected to-participate in Westerns Suns Team and State Pool Team. The club also successfully hosted the SunSmart Country Carnival for the 3rd year in a row.

President Denise Duncan addressed the clubs' current challenges and reminded members the importance of:

- safeguarding our members, we need to continue to look after the health and wellbeing of our members, safeguarding and protecting our children.
- As a collective always be mindful of our club goals and keep striving to succeed.
- The Club currently needs a lot of maintenance due to the storm damage and termite infestation, all needing attention before the season starts.
- Our Club Coastal Management Committee will continue to liaise with the City and have so far delivered a 5-page document to the City suggesting they consider other options for our local beach, this will be ongoing.

Denise spoke on our need to build the club for the future as growth has been slow in recent years. We need to work on this as there are a lot of other sporting clubs within our community for families to choose from. Denise reminded members that we all have a part to play in growing our membership.

4 **Annual Financial Statement**

4.1 Presentation of the Annual Special Purpose Financial Statements.

President Denise Duncan spoke about the club finances for the past season and that they had taken a big hit, 200 Club had decreased due to the possibility of rising business costs resulting in business being able to give less.

Membership was down particularly around our club's nipper program with the biggest contribution to this decrease being the cost of living she expressed this was not just our club experiencing this and that this was the case across all SLSWA.

Denise was pleased to show the members the refurbishments that were completed over the past season to the value of \$50,000. Denise also expressed her thanks to Clarity Conveyancing for their contribution to the club in being a Gold Sponsor and signing on again for the 3rd year running.

4.3 **Motion** – The Annual Special Purpose Financial Statements presented at the AGM for the 2021/2022 season are accepted.

Proposed: Kristian Collins

Seconded: Jill Thompson



5 **Election of Board of Management**

As per section 22.9 (a) of the Constitution, President Denise Duncan declared a conflict of interest for herself and handed the Chair to Director of Lifesaving Gary Carthew. As no other nominations were received for the position of Club President, Gary asked Denise to confirm her willingness to accept the Presidency for the season 2023/2024. Denise confirmed she was willing and was duly appointed to this position. Gary then handed the Chair to appointed Club President Denise Duncan.

Denise proceeded to ask the previously advised Board of Management Nominees present if they could confirm their willingness to accept Directorship roles they had been nominated for. The following all confirmed their willingness to accept their relevant Directors roles and were deemed elected as per Clause 18.3 (a) of the Constitution, Finance (Kristian Collins), Life Saving (Gary Carthew), Director of Surf Sports (Chris Neaves) and Youth (Neil Robertson).

As per requirements under 18.2 (d) of the Constitution – no nominations were received for the positions of Director of Administration, Director of Marketing and Sponsorship, Director of Social Activities, Director of House 21 days prior to the meeting.

For the position of Director of House, however, a nomination for this role was received after the required notice timeframe from Wade Krawczyk. Under our Constitution as the nomination was received after the required date any further nominations were called for from the floor. None were received. Denise was able to confirm Wades willingness to accept the Director House role and was deemed elected as per Clause 18.3 (a) of the Constitution.

The positions of Director of Administration, Director of Marketing and Sponsorship and Director of Social Activities received no nominations prior to the meeting. Denise called for nominations from the floor, explaining the importance to the club of having these rolls filled. Jill Thompson accepted the Director of Marketing and Sponsorship role with Joseph Viola-Tiongson accepting the Director of Social Activity role. Jill and Joseph where deemed elected as per Clause 18.3 (a) of the Constitution. Unfortunately, no one was forthcoming for the position of Director of Administration. This position therefore remains vacant at this point in time.

President – **Denise Duncan**

Director of Education – **Jim Smith**

Director of House – **Wade Krawczyk**

Director of Marketing & Sponsorship – **Jill Thompson**

Director of Surf Sports – **Chris Neaves**

Director of Administration – **Vacant**

Director of Finance – **Kristian Collins**

Director of Life Saving – **Gary Carthew**

Director of Social Activities – **Joseph Viol Tiongson**

Director of Youth – **Neil Robertson**

Denise passed on thanks to the outgoing Directors – Cate Devenish, Heather Freeman, and their supportive families for their work at the club which is appreciated by all. New Directors were welcomed to the club and assured of the support of the Board and outgoing Directors.

6 **General Business**

6.1 **Motion** - The City of Bunbury Surf Life Saving Club will affiliate with SLSWA for season 2023/2024

Proposed: Denise Duncan

Seconded: Nathan Bell

6.2 **Motion** - The City of Bunbury Surf Life Saving Club appoints Mr David Paine, Bunbury, as Auditor of the Clubs financial records for season 2023/2024

Proposed: Cate Devenish

Seconded: Brant Edwards



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- 6.3 **Motion** - Mr D Paine to be paid the sum of \$2,255 (Incl GST) for auditing the Clubs financial records for season 2022/2023 and the preparation of Special Purpose Financial Statements as required by the *Associations Incorporations Act 2015 (WA)*, the *Australian Charities and Not-for-Profits Commission Act 2012 (Cth)* and the *Australian Charities and Not-for-Profit Commission Regulation 2013 (Cth)*
Proposed: Kristian Collins **Seconded: Jenaya Bell**

7 **Special Business** **NIL**

Club President Denise Duncan thanked all those present for their attendance at the AGM.

8 **AGM Closure 6.22 pm**

Agreed date of first Board of Management meeting following the AGM has been set for 6pm the 8th of August 2022.