



CITY OF BUNBURY  
SURF LIFE SAVING CLUB INC.  
**POLICY STATEMENT  
PATROL CAPTAIN POLICY**

POLICY  
NUMBER  
**5.2**  
July 2019  
Version: 1

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### **1. INTRODUCTION**

This policy sets out the requirements and responsibilities of a Patrol Captain. Patrol Captains are placed in charge of a patrol team and play a vital role in a successful patrol.

### **2. OBJECTIVES**

The objective of this policy is to ensure all Patrol Captains are aware of their role and responsibilities.

### **3. POLICY**

- 3.1** The Patrol Captain shall be responsible for the efficiency of the patrol and the cleanliness of the clubrooms during patrol hours.
- 3.2** The Patrol Captain shall detail the positions of each member to be taken in case of rescue or emergency.
- 3.3** The Patrol Captain shall detail at least one member to be on lookout duty at all times during patrol hours.
- 3.4** The Patrol Captain shall be equipped with a two-way radio at all times and shall ensure all patrol members can be contacted in the event of an emergency.
- 3.5** The Patrol Captain shall send patrol members to regularly check beach and surf conditions and shall, if warranted, post patrol members near dangerous areas to warn members of the public.
- 3.6** After the patrol has placed all required equipment in a state of readiness the Patrol Captain shall inspect the equipment and ensure it is in good order and that the requirements of the club's Lifesaving Agreement are met.
- 3.7** The Patrol Captain shall be responsible for the return of all club equipment to the clubrooms in good order.
- 3.8** The Patrol Captain shall instruct the patrol in the various ways of performing their duties and shall organise practice in simulated rescue and emergency procedures.
- 3.9** The Patrol Captain shall be responsible for making sure all log books are correctly filled out before the completion of the patrol.